

**JUNIPER RIVIERA COUNTY WATER DISTRICT
THE BOARD OF DIRECTORS MEETING - Thursday
September 22, 2022**

MEETING MINUTES

**Directors Present: Erin D’Orio, Jason Chormicle, Waldo Stakes, Eric Engleman Absent: Charlene Greiner
Staff Present: Lorrie Steely, Lee Logsdon**

- **CALL TO ORDER/FLAG SALUTE**, the meeting was called to order at 5:00pm

- **ANNOUNCEMENT OF RECORDED MEETING/ ROLL CALL**

- **PUBLIC COMMENTS:** The public is invited at this time to address the Board on matters relating to water district business. Comments regarding specific agenda items may also be addressed during the time that the item is before the Board of Directors, with prior notice being given. The Board of Directors at its discretion may impose time limits on the speaker(s).

- **CONSIDER APPLICANT(S) FOR BOARD SEAT VACATED BY DANIEL TAYLOR;** Eric Engleman was appointed and sworn in as the new Board Director. The motion was made by Waldo Stakes, second by Jason Chormicle, and the Motion Passed 3/0.

- **APPROVE MEETING MINUTES OF THE REGULAR BOARD MEETING HELD AUGUST 18, 2022,** Jason Chormicle made the motion, Waldo Stakes made the second, Motion Passed 4/0.

- **APPROVE REVISED FINANCIAL REPORT INCLUDING MONTHLY OPERATING EXPENSES FOR JUNE 2022 FISCAL YEAR-END 2021-2022.** Staff discussed the financial reports provided by Peggy Einhorn District Bookkeeper, stating there was a change in the income reported in the August meeting, an additional \$6500 was received from County of San Bernardino from property taxes. Motion was made by Waldo Stakes, second by Eric Engleman, Motion Passed 4/0.

- **APPROVE FINANCIAL REPORT INCLUDING MONTHLY OPERATING EXPENSES FOR JULY 2022** PEGGY EINHART, DISTRICT BOOKKEEPER, Staff discussed financial reports provided by Peggy Einhorn District Bookkeeper. No unusual expenditures and we are still early in the Budget cycle. Motion was made by Waldo Stakes, second by Jason Chormicle, Motion Passed 4/0.

- **INFORMATION ITEMS: The following items, announcements and/or reports are presented for information and discussion only:**
 - **OPERATIONS/WATER SYSTEM UPDATE – Lee Logsdon**
 - **DISTRICT BUSINESS/GENERAL MANAGERS UPDATE – Lorrie Steely**
 - + Marijuana issues and water consumption update
 - + Discuss upcoming events;
 - Oct 22nd Mulching Workshop & Sheriff's Dept for Neighborhood Watch
 - Date was selected for the Second Annual Trunk or Treat, Oct 29th 5pm - 8pm
 - + Annexation of 8300 Overlook, Staff discussed status is pending NV-5 providing plan sheet for extension, survey data is now complete. James Owens to provide a budget and timeline this week.
 - + Update on Direct Deposit for staff, First Foundation Bank provided training and ACH log-in access. First direct deposit transaction successfully occurred for the September 16, 2022 payroll.

- **GRANT UPDATES**

Demonstration Garden – Edible Garden Grant Update: June 15, awarded \$17,500, work to be done in October after growing season when weather is cooler. The community garden next to the office is doing reaching it's end of life for the season. This garden including the straw bales will be used as part of the demonstration for the Community Mulching Workshop in October.

IRWMP Grant Update: Grant Status: Approved \$250,000 Nov 2021, Amendment to increase funding to \$377,000 based on changes identified during preliminary implementation. Pending execution of the grant by the Department of Water Resources (DWR). Staff is setting up the labor compliance portion of the project with the DWR, which our contractor's will use to record their certified payroll.

Well 3 Profiling: Based on profile findings, Well 3 is not a viable candidate for remediation, as such the project will have to be modified to eliminate the cost of the well remediation from the grant. Unless Staff can find other work that needs to be done that could be added as an amendment.

PRV Stations: Priority for Rebuilding/Replacing PRV Stations has been identified. Staff has determined that all the PRV stations along Milpas should be replaced. Amendment to scope of work approved and increase to budget implemented. PRV Stations will be replaced in cooler weather when the water consumption is less.

State Water Resources Control Board Grant – Generators: Status of application; Pending Staff received a call from Cal Rural Water Association on Friday June 6th, the State of CA has approved our application to go to the implementation phase. As of August 15th, Cal Rural has hired an electrical engineer who will provide the electrical plan. , and there should be an update

Prop 1 Grant (NV-5 James Nolte/Sac State): Preliminary Engineering Report draft under review, pending revisions based on comments before second draft review.

- **ACTION ITEMS:** Discuss 2022 - 2023 Budget line-item and identify position intended. Matter was carried to the next Board Meeting. Staff will discuss appropriate procedure for hiring with our attorney and at the October Board Meeting we will discuss written job description and as well as District's long term needs.
- **ADJOURN MEETING:** Waldo Stakes made the motion to adjourn the meeting, Jason Chormicle made the second, Motion Passed 4/0. Meeting was adjourned 6:35pm

Approved:  10.20.2022
Minutes Approved/Recorded by
Board Secretary