

**JUNIPER RIVIERA COUNTY WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
OPEN TO THE PUBLIC
Thursday October 20, 2022
5:00 PM District Office**

AGENDA

Board of Directors:
Erin D’Orio, President
Jason Chormicle, Vice-President
Waldo Stakes
Eric Engleman
Charlene Grenier

Staff:
Lorrie Steely, General Manager
Lee Logsdon, Director of Operations

- **CALL TO ORDER/FLAG SALUTE**
- **ANNOUNCEMENT OF RECORDED MEETING/ ROLL CALL**
- **PUBLIC COMMENTS:** The public is invited at this time to address the Board on matters relating to water district business. Comments regarding specific agenda items may also be addressed during the time that the item is before the Board of Directors, with prior notice being given. The Board of Directors at its discretion may impose time limits on the speaker(s).
- **ENGINEER JAMES OWENS TO REVIEW THE PRELIMINARY ENGINEERING REPORT PREPARED BY NV-5 WITH FUNDING FROM THE STATE WATER RESOURCES CONTROL BOARD DIVISION OF FINANCIAL ASSISTANCE. (DFA PROP 1 FUNDING)**
- **APPROVE MEETING MINUTES OF THE REGULAR BOARD MEETING HELD SEPTEMBER 22, 2022**
- **APPROVE FINANCIAL REPORT INCLUDING MONTHLY OPERATING EXPENSES FOR AUGUST & SEPTEMBER 2022. PEGGY EINHART, DISTRICT BOOKKEEPER TO DISCUSS YEAR END NUMBERS**
- **INFORMATION ITEMS: The following items, announcements and/or reports are presented for information and discussion only:**
 - **OPERATIONS/WATER SYSTEM UPDATE – Lee Logsdon**
 - **DISTRICT BUSINESS/GENERAL MANAGERS UPDATE – Lorrie Steely**
 - + Status of annual fiscal audit for 2022-2023, documents all scanned and submitted to Messner & Hadley on Oct 19th. First time ever that the District has submitted documents electronically! Making progress.
 - + Update on annexation of 8300 Overlook, pending NV-5 providing plan sheet for extension, survey data is now complete. James Owens to provide a budget and timeline, still pending.
 - + Discuss conversation with County of San Bernardino regarding road maintenance program as well as the upcoming meeting to discuss possible County assistance with storm drain system maintenance.
 - + Discuss upcoming events;
 - Oct 22nd 10am Mulching Workshop - 11am Sheriff's Dept-Neighborhood Watch - 12pm BBQ
 - Oct 29th 5pm - 8pm Trunk or Treat and roasted Hallow-weenies

- **GRANT UPDATES**

Demonstration Garden – Edible Garden Grant Update: June 15, 2022 awarded \$17,500, work to be done in November/December after growing season when weather is cooler. This garden including straw bales will be used as part of the demonstration for the Community Mulching Workshop scheduled for this Saturday.

IRWMP Grant Update: Grant Status: Grant was fully executed and received September 26, 2022. Staff is setting up labor compliance portion of the project with the Department of Industrial Relations which our contractor's will use to record their certified payroll. Our first reimbursement application is underway with a deadline of Oct 31st. We have been told the turn-around for reimbursement is up to 6 months. Approved \$250,000 Nov 2021, Amendment to increase funding to \$377,000 based on changes identified during preliminary implementation.

Well 3 Profiling: Based on profile findings, Well 3 is not a viable candidate for remediation, as such the project will have to be modified to eliminate the cost of the well remediation from the grant. Unless Staff can find other work that needs to be done that could be added as an amendment. This item is pending.

PRV Stations: Priority for Rebuilding/Replacing PRV Stations has been identified. Staff has determined that all the PRV stations along Milpas should be replaced. Amendment to scope of work approved and increase to budget implemented. PRV Stations will be replaced in cooler weather when the water consumption is less. Anticipate work to be done December 2022 +/-.

State Water Resources Control Board Grant – Generators: Status of application; As of October 15th, Cal Rural has not resolved the issue with their contract with the State. They still need to hire an electrical engineer who will provide the electrical plan. At this time the application is still pending.

Prop 1 Grant (NV-5 James Nolte/Sac State): Preliminary Engineering Report final draft with revisions has been completed and reviewed per James Owens discussion with Board today. The next step in the process is the financial application which Staff is currently preparing. Documents will be ready to submit upon completion of the 2021-2022 fiscal audit; estimated timeframe for complete financial package to the state, November/December 2022.

ACTION ITEMS:

- Approve new District Operations Position; Discuss new operations position, including written job description as defined by Operations Manager and General Manager. Staff and Board discussed need for part-time position during the budget cycle and included the line-item in the 2022-23 fiscal budget. Work load will include helping with repairs as needed, basic maintenance, service replacements, etc. Staff discussed hiring criteria with attorney regarding. Discuss District's long term need, discuss need for another truck for the operations department.
- Approve moratorium on new meters in the District until Well No. 04 is built and complete. Staff to discuss District's current maximum pumping capacity verses our highest daily consumption. Recommendation to cease approving new meters at this time.
- Approve Resolution No. 355 approving Lorrie Steely, General Manager as the Authorized Representative for the project, granting authority to sign and submit the application materials, certify compliance with applicable state and federal laws, execute the financial assistance agreement and amendments and certify disbursement requests.

NEXT REGULAR MEETING DATE: 5:00pm Thursday November 17th, 2022