

**JUNIPER RIVIERA COUNTY WATER DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
OPEN TO THE PUBLIC**

District Office  
March 16, 2023 5:00 PM

AGENDA

**Board of Directors:**

**Erin D’Orio, President**  
**Jason Jason Chormicle, Vice-President**  
**Waldo Stakes, Director**  
**Eric Engleman, Director**

**Staff:**

**Lorrie Steely, General Manager**  
**Lee Logsdon, Director of Operations**

- **CALL TO ORDER/FLAG SALUTE/ROLL CALL**
- **PUBLIC COMMENTS:** At this time, the public is invited to address the Board on matters relating to water district business. Comments regarding specific agenda items may also be addressed during the time that the item is before the Board of Directors, with prior notice being given. The Board of Directors at its discretion may impose time limits on the speaker(s).
- **CONSIDER APPLICANT(S) FOR VACANT BOARD SEAT**
- **APPROVE MEETING MINUTES OF THE REGULAR BOARD MEETING HELD JANUARY 19TH, 2023 (THERE WAS NO FEBRUARY MEETING.)**
- **APPROVE FINANCIAL REPORT AND MONTHLY OPERATING EXPENSES FOR JAN & FEB 2023**
- **INFORMATION ITEMS: The following items, announcements and/or reports are presented for information and discussion only:**
  - **OPERATIONS/WATER SYSTEM UPDATE**
    - System Updates, operations during the month of February/March; Lee Logsdon
    - Discuss need for annual operations and maintenance including exercising of valves/flushing hydrants/maintaining dilapidating buildings, roofs/repairs, Tank #2 level gauge, etc.
    - Discuss what District wants/needs to address operationally this fiscal year
  - **DISTRICT BUSINESS/GENERAL MANAGERS UPDATE – Lorrie Steely**
    - Discuss potholing locating work done by Jason and Jerry. Great job guys!!
    - Discuss upcoming community-cleanup with local residents, April 8<sup>th</sup> 8am – 12pm
  - **Office Staff;** New part-time (10 hr/week) Admin Assistant, Chris Garland is making great progress, she has completed the task of reconciling outstanding accounts not captured during the conversion to new UB Max software by Rick/Doug Porter. **This will result in an increased annual revenue of \$3,996 to the District.** Staff is continuing training process with the expectation that Chris will completely assume A/P, A/R, billing, collections and more tasks as she gets up to speed; during this process we are developing the job description for this position.
  - **GRANT UPDATES**
    - **IRWMP Grant Update:** Our second payment application/progress report was submitted to Coachella Valley Water District in February, we had zero-dollar billing this quarter, Staff recommended and the Board concurred the District should wait to receive compensation from the first payment application before we commit to spending more of our own funds.
    - **Well 3 Profiling:** Well 3 not a viable candidate for remediation, project to be modified to eliminate cost of the well remediation from the grant.
    - **PRV Stations:** All the PRV stations along Milpas are to be replaced. Anticipate work to be done April or May 2023, we are waiting for compensation on first-round payment application.

**State Water Resources Control Board Grant – Generators:** Status of application; As of 01/16/23, Cal Rural Water Association *has* resolved their contract negotiations with the State. CRWA has hired an electrical engineer who will provide the electrical needs assessment plan. **On January 28<sup>th</sup>, Staff met with the Project Engineer from Cal Rural Water Association and their Electrical Engineer for a District-wide site visit. A draft assessment plan is underway, we have requested a total of (4) generators. (3) stationary and (1) on a trailer. As of 03/13/2023, the Electrical Engineer has completed their recommendations and it is in the hands of the Project Engineer from Cal Rural Water to complete the grant application.**

**Prop 1 Grant (NV-5 James Nolte/Sac State):** Preliminary Engineering Report final draft with revisions has been completed, Engineering firm assigned by State NV-5 Staff is currently working on environmental requirements and in talks with BLM regarding property lease where we have Tank 1, Staff participated in a conference call to discuss their requirements for us to add second storage tank to that site. NV-5 reiterates however that this grant is not likely to be ready to issue RFP's or begin work for 36 months from December 2022. Likely 2025 before we can break ground on the entire project, which was the reason for Staff's recommendation for a moratorium on new meters until such time.

**Discuss recent/recurrent illegal activities in our community;** flagrant trespassers wandering onto private property, raucous jeeps causing property damage and dirt bike tearing up yards. Brief discussion and then adjournment of District Business.

**Adjourn the Meeting**

**NEXT REGULAR MEETING DATE: 5:00pm Thursday April 16, 2023**